



The LGSS Safeguarding Adults and MCA & DoLS
Training and Development Team

The LGSS Safeguarding Adults - Mental Capacity Act and Deprivation of Liberty Safeguards Training Offer (2019)

With a training team with over a decade of experience in delivering high quality training in Safeguarding Adults the Mental Capacity Act and Deprivation of Liberty Safeguards, LGSS are pleased to offer a portfolio of courses which will support all professionals to understand and apply these areas of law to their practice. All courses and their learning objectives are linked to your requisite legal, contractual, regulatory and professional responsibilities.

THE SAFEGUARDING ADULTS TRAINING OFFER

Safeguarding Adults: Making Safeguarding Personal (Level 1)

This half day course is suitable for all Cambridgeshire County Council staff (only) who work with Adults. The course will introduce staff to the basic principles of safeguarding adults at risk of abuse or neglect, the concept of wellbeing, the safeguarding principles and initial considerations for making safeguarding personal.

Please click [HERE](#) to access the course on I Learn

Safeguarding Adults: Making Safeguarding Personal Advanced (Level 2)

This one day course is suitable for all organisations who work with Adults. The course will provide you with an enhanced level of information on principles of Safeguarding Adults at Risk of abuse or neglect. The course will cover the importance of wellbeing for all individuals, risk assessment and management, professional duties and responsibilities, and practical aspects to make the safeguarding process a 'personal' experience for adults with care and support needs.

Please click [HERE](#) to access the course on I Learn

These 2 courses are not for PVI customers who should book onto the equivalent course run by the Cambridgeshire and Peterborough Safeguarding Board: www.safeguardingcambspeterborough.org.uk/, alternatively these sessions can be booked in house (see page 4).

CONTENTS

The Safeguarding Adults
Training Offer.....1

The MCA DoLS Training
Offer.....3

In-house Safeguarding
Adults and MCA/DoLS
Training.....4

Safeguarding Adults: Self Neglect and Hoarding (Level 2)

This one day course is suitable for all organisations who work with adults with care and support needs. It will explore different forms of self-neglect, how self-neglect may affect people in different ways and at various times in their lives. The course will focus on some of the complexities in situations where an adult may not engage with services, and identify challenges in delivering care and support. The course will explore how making safeguarding personal can be used to ensure the adult can be offered the best possible range of interventions and support. This course is not for PVI customers who should book onto the equivalent course run by the Cambridgeshire and Peterborough Safeguarding Board:

www.safeguardingcambspeterborough.org.uk/

Please click [HERE](#) to access the course on I Learn

Safeguarding Adults: Domestic Abuse (level 2)

This 2 day course is suitable for all organisations who work with adults with care and support needs. The course is designed to ensure that professionals have a clearer understanding of the circumstances in which adult safeguarding and domestic abuse overlap and know how to safely respond when applying the Making Safeguarding Personal approach. This course is not for PVI customers who should book onto the equivalent course run by the Cambridgeshire and Peterborough Safeguarding Board: www.safeguardingcambspeterborough.org.uk/

Please click [HERE](#) to access the course on I Learn

Safeguarding Adults: Minute Taking (level 2)

This half day course is for employees from Cambridgeshire County Council and CPFT staff only who have a role to arrange, attend and take the minutes for safeguarding adults at risk meetings. This course will provide an understanding of the role and responsibilities of the minute taker for safeguarding adults meetings and how this fits into the safeguarding adults' process. The course will highlight the importance of the working relationship between the minute taker and the Chair. Therefore Safeguarding Adults Lead Practitioners may find this course useful as it will highlight their responsibilities when supporting the important role of the minute taker

Please click [HERE](#) to access the course on I Learn

Safeguarding Adults: Management Responsibilities (Level 3)

This two day workshop has been developed specifically for all organisations within Cambridgeshire that provide care for adults; or who commission those care services. This course has been designed to enable managers and those in a supervisory role to be aware of their own role and responsibilities within local and national policies and guidance when managing cases of suspected adult abuse, using the multi disciplinary and the Making Safeguarding Personal approach.

Please click [HERE](#) to access the course on I Learn

Safeguarding Adults: Making Enquiries (Level 3)

This two day workshop has been developed specifically for all organisations within Cambridgeshire . The training is aimed at professionals who are responsible for initially investigating safeguarding concerns and may, under the guidance of the Safeguarding Lead, need to be further involved in the S42 Enquiry. This course will enable staff to have an understanding of the issues relating to the investigative process and how to adopt best practice, using the Care Act principles, the 'Making Safeguarding Personal' model and Achieving Best Evidence guidelines when making enquiries into adult safeguarding concerns.

Please click [HERE](#) to access the course on I Learn

Safeguarding Adults: Lead Practitioner Workshop (Level 4)

This workshop has been developed specifically for experienced trained professionals within adult social care and health who, as part of their role, are expected to co-ordinate Section 42 enquiries. It is also suitable for Managers responsible for supervising and supporting Safeguarding Adults Lead Practitioners.

This course will enable staff to embed and consolidate their understanding of their role and responsibilities relating to making enquiries. It will endorse the use of best practice, using the Care Act Safeguarding principles and applying the Making Safeguarding Personal' approach when co-ordinating the Section 42 Enquiry. This course is jointly facilitated by the Adult Social Care Principal Social Worker and the Safeguarding Adults Training & Development Manager.

Please click [HERE](#) to access the course on I Learn - CCC Staff

Please click [HERE](#) to access the course on I Learn - CPFT Staff

THE MCA & DOLS TRAINING OFFER

Mental Capacity Act and Deprivation of Liberty Safeguards – An Introduction

This course will give frontline care professionals an introduction or refresher on the basics of the Mental Capacity Act and Deprivation of Liberty Safeguards. It will support frontline professionals to apply this legislation to their day to day caring roles.

The course is intended for all LGSS customers who assist people with day to day decisions across social care, health, private and voluntary sectors.

Please click [HERE](#) to access the course on I Learn

Mental Capacity Act and Deprivation of Liberty Safeguards - Advanced

This new and exciting workshop has been designed especially for the care provider and wider PVI sector and combines advanced information on both the Mental Capacity Act 2005 and Deprivation of Liberty Safeguards. The course will take attendees through the processes and procedures outlined in the MCA, in addition to enabling practitioners to identify a deprivation of liberty within specific settings, and give clear knowledge as to the professional responsibilities required in these circumstances.

The course is intended for all LGSS PVI customers who are involved in direct care and support at a senior level. Also, those who may be required to complete or support assessments of capacity, (i.e. supported decision-making), and those involved in establishing best interests decisions, and/or writing care plans.

Please note this is not for CCC practitioners, including social workers, adult support coordinators and clinical staff.

Any frontline care staff should consider the MCA and DoLS introductory course, but can also access this course as part of their continued professional development. Please click [HERE](#) to access the course on I Learn

Note for Cambridgeshire County Council Staff— all staff working across CCC who are in a decision making/commissioning roles only, including CPFT Social Workers, LDP, Adult Early Help, should attend the specific advanced practice workshops that have been advertised in your teams. Please click [HERE](#) to access the Adults course or [HERE](#) for Children and Young People on I Learn.

Applying for a course

Applying for any community based training course is now being taken through an online booking system. This will enable you to keep track of all your learning and development activity. To access the new booking system click [HERE](#).

You will need to create an account to be able to use the booking system, and you will need a unique email address in order to do so.

IN-HOUSE TRAINING

All our bespoke in-house training, packaged course materials, learning and content is shaped and targeted to make it personalised to the work you do. In addition to a totally personalised training event, attendee numbers at bespoke events are only limited by the size of venue provided in-house, the responsibility for which lies with the commissioning organisation.

Further support can be offered to help customers meet the Key Lines of Enquiry (KLoE) outlined by the Care Quality Commission (CQC). Thus helping to keep you and your staff fully compliant with the very latest developments in the Care Act with safeguarding adults and the MCA and DoLS.

All bespoke learning and development services in this area come at outstanding value at **only £300 a day** for smaller organisations that operate in Cambridgeshire and Peterborough (£400 for larger organisations that have services outside of these regions). This includes access to free expert consultancy and support on how to apply the Making Safeguarding Personal approach and the MCA and deprivation of liberty in your practice.

Safeguarding Adults

Training for frontline staff

The half day Making Safeguarding Personal course can be accessed in-house allowing you to run 2 sessions in a day at no extra cost. This course can either serve as a refresher for frontline staff or as introduction to the Making Safeguarding Personal approach to ensure this is embedded in all areas of health and social care and especially when dealing with adult safeguarding concerns.

Training for senior staff

The more advanced workshops, can be tailored to fit in with your learning and development needs on request. These courses are appropriate for all senior staff working in any sector with adults with care and support needs who have supervisory responsibilities which may include, but are not limited to:

- Writing or updating policies and procedures related to Safeguarding Adults in line with CQC/commissioning demands
- Responsibilities for Safeguarding Adults training needs for the staff team in line with the Care Certificate
- Point of contact for initial safeguarding concerns and ensuring the Making Safeguarding Personal approach has been applied
- Promoting the wellbeing of adults with care and support needs
- Adopting a positive working culture within the workplace

For further information or to book training in your service contact:

Christine.jones@cambridgeshire.gov.uk (07769882831)

The MCA and DoLS in-house training offer

As part of any MCA/DoLS bespoke training package, the training and development team are happy to review any current forms used in your organisation to record consent, capacity and best interests. We will offer advice and guidance on these, which is all part of the training offer and will not incur any further costs.

Training for frontline staff

The half day 'Mental Capacity Act and Deprivation of Liberty Safeguards – An Introduction' course can be accessed in-house allowing you to run 2 sessions in a day at no extra cost.

This course can either serve as a refresher for frontline staff or as introduction to these important areas of health and social care law.

PROFESSIONAL FEEDBACK

“Before the training, I was quite confused about the MCA. The course was strongly linked to relevant practical cases and gave me more confidence in my practice at the home.”
(Support Worker)

+++++++

“For all of my managerial staff, it was excellent value for money for a bespoke course. My team found it informative and accessible. There is no doubt in my mind that the course has helped to improve our management practices and thereby the provisions to our clients.”
(Care Director)

+++++++

“This is exactly what our service needed. James offered a bespoke one day advanced MCA & DoLS course that was tailored to our needs and he applied it to our forms and how we record in our service. The feedback James gave on our MCA forms helped us improve our recording and helped us on our next inspection. I regularly invite James (free of charge) to our team meetings and contact him for advice. The whole team are always there to help.”
(Home Manager)

+++++++

“One of the best courses I have ever been on –useful, informative and practical –should have had this years ago! Will ensure this course is booked for all my managers to attend.”
(Regional Manager)

Training for senior staff

The full-day MCA/DoLS advanced workshop is a very popular session and is appropriate for all senior staff working in any health and social care service (including nurses), who have responsibilities which may include, but are not limited to:

- Writing care plans
- Completing capacity assessments
- Documenting best interests decisions
- Writing risk assessments
- Understanding Deprivation of Liberty
- Applying the safeguards for Deprivation of Liberty appropriately to your specific service.

For further information or to book training in your service contact:

james.codling@cambridgeshire.gov.uk (07584490240).

Working with Children's services

Both the Mental Capacity Act and recent court decisions relating to Deprivation of Liberty have had wide reaching implications for organisations that work with children and young people. Our learning and development team has 5 years experience of developing best practice, guidance and policies with local authorities children's services.

To arrange a tailored learning and development workshop that focuses specifically on working with people under the age of 18 (or would come under SEND) contact: james.codling@cambridgeshire.gov.uk (07584490240)

For information on Safeguarding Adults—the Mental Capacity Act and Deprivation of Liberty Safeguards training click [here](#).

**Safeguarding Adults and
MCA & DoLS Training
and Development Team**

