DETERMINED SUPPLEMENTARY INFORMATION FORMS

FOR

VOLUNTARY AIDED SCHOOLS

and FOUNDATION SCHOOLS

FOR 2019/2020
The following schools require the use of a Supplementary Information Form (SIF). The SIF is used by the schools to collect information on individual applications for school places. One school has provided an updated SIF for admission in September 2017, which is indicated by an asterisk * in the table below.

<table>
<thead>
<tr>
<th>School</th>
<th>Type</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>All Saints Inter Church Primary School</td>
<td>Academy</td>
<td>2</td>
</tr>
<tr>
<td>Barton CofE Primary School</td>
<td>Voluntary Aided</td>
<td>3</td>
</tr>
<tr>
<td>Bury CofE Primary School</td>
<td>Academy</td>
<td>4</td>
</tr>
<tr>
<td>Elton CofE Primary School</td>
<td>Voluntary Aided</td>
<td>5</td>
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<tr>
<td>Great &amp; Little Shelford CofE Primary School</td>
<td>Voluntary Aided</td>
<td>7</td>
</tr>
<tr>
<td>St Alban’s Roman Catholic Primary School</td>
<td>Voluntary Aided</td>
<td>8</td>
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<tr>
<td>St Anne’s CofE Primary School</td>
<td>Voluntary Aided</td>
<td>10</td>
</tr>
<tr>
<td>St Bede’s Inter-Church Secondary School *</td>
<td>Academy</td>
<td>11</td>
</tr>
<tr>
<td>St Laurence Roman Catholic Primary School</td>
<td>Voluntary Aided</td>
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<tr>
<td>St Paul’s CofE Primary School</td>
<td>Voluntary Aided</td>
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</tr>
<tr>
<td>St Philip’s CofE Primary School</td>
<td>Voluntary Aided</td>
<td>17</td>
</tr>
<tr>
<td>William de Yaxley CofE Junior School</td>
<td>Academy</td>
<td>19</td>
</tr>
</tbody>
</table>
All Saints Inter Church Primary School

Application for Admission

Child's Name in Full..................................................................................................................
Date of Birth............................................................................................................................
Address....................................................................................................................................
....................................................................................................................................................
Date of Birth............................................................................................................................
Address....................................................................................................................................
Telephone Number....................................................................................................................
Name of Mother..........................................................................................................................
Name of Father..........................................................................................................................
Names and dates of birth of other children in family.................................................................
..................................................................................................................................................

On which admission criteria do you wish your child to be considered? ☐ Tick more than one if it applies. (Governors’ admission policy - see separate sheet).

1. Catchment area ☐ *1. Practising Church of England/Roman Catholic family ☐
2. Your home is near the school ☐ *2. Regular worshipping family of another Christian denomination ☐
*3. Wish for a church school ☐

If applying on religious grounds, please answer the following questions:
Has your child been baptised or dedicated? YES/NO
If so, where and when? ...........................................................................................................
Please supply a photocopy of your baptism certificate.
What is the denomination of the church? ..................................................................................
ALSO, if you are applying under criteria *1, *2 or *3 you must supply a signed letter supporting
your application from your Parish Priest, Minister or Spiritual Leader.
Name and address of your place of worship and your denomination
..................................................................................................................................................
..................................................................................................................................................

Please use the reverse of this form, to support your application with any relevant further
information. (If you are applying under category *3 above please give detailed reasons on the
reverse to support your application).

I wish my son/daughter to be considered by the Governing Body for entry into All Saints Primary
School in September 20..........

Signed Parent/Guardian............................................................................................................
Date...........................................................................................................................................

Please return form to
All Saints Primary School, County Road, March, PE15 8ND.
Telephone - 01354 659000.
IN CONFIDENCE

BARTON CHURCH OF ENGLAND PRIMARY SCHOOL
School Lane, Barton, Cambridge CB23 7BD

SUPPLEMENTARY INFORMATION FORM
REPORT BY PARISH PRIEST

To be completed by applicant (in BLOCK CAPITALS please).
If you have a link with a Church as highlighted in our Admissions Policy, please take this form to
the Priest and ask them to fill in the lower part.

Name of Child ………………………………………Date of Birth…………………………

Name and Address of Parent/Guardian making the application…………………………
………………………………………………………………………………………………………………
……………………… Postcode ……………………………………..

TO BE COMPLETED BY PARISH PRIEST

The person who has given you this form is applying for their child to enter Barton Church of
England School. Would you please complete this section and return the form directly to:
The Clerk to the Governors, Barton Church of England Primary School, School Lane,
Barton CB23 7BD
Thank you for your help.

Who in the family is personally known by you?
………………………………………………………………………………………………………………

Who in the family attends your church?
………………………………………………………………………………………………………………

How long have they been attending? (many years, over one year, less than one year)
………………………………………………………………………………………………………………

How regularly? (Weekly, twice a month, monthly, occasionally, hardly ever, not at all)
………………………………………………………………………………………………………………

Please add any further comments relevant to this application
………………………………………………………………………………………………………………

Name and Address of Church Parish Priest
………………………………………………………………………………………………………………
………………………………………………………………………………………………………………
Postcode…………………………………… Tel. No……………………………………

Date ……………………………………… Signature……………………………………
Bury C of E Primary School

Supplementary Information Form

Parent Name ____________________ Child’s Name ____________________

The following to be completed by applicant

<table>
<thead>
<tr>
<th>Church attended</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Frequency of attendance</td>
<td></td>
</tr>
<tr>
<td>Length and degree of involvement in the life and work of the church</td>
<td></td>
</tr>
<tr>
<td>Our commitment to a Christian upbringing for our child</td>
<td></td>
</tr>
</tbody>
</table>

The following to be completed by Church Leader

I confirm that the statements made above are accurate.
Further comments:

Signed _________________________ Printed _________________________
Position ________________________ Church ________________________
Date ____________________________

Please return your completed form to
Bury School, Owls End, Bury, Huntingdon, Cambs, PE26 2NJ
FORM FOR COMPLETION BY YOUR PRIEST/MINISTER OF RELIGION

In connection with an application for admission to Elton Church of England Primary School, please would you provide the following information to help the school determine whether to admit the child to the school on the grounds that they and their parent or guardian are regular worshipping members of a Christian Church.

1. I confirm that ___________________________________________________________ is known to me, and

2. Either :-

   a) ☐ he/she and at least one parent or guardian has attended worship or Junior Church 12 times or more during the last year (please tick), or

   b) ☐ he/she has had such other involvement in the last year that is equivalent to the above or there are exceptional reasons that have prevented such regular attendance (please provide details)

3 If your Church or Denomination is not a member of Churches Together in Britain and Ireland please provide details

Signed: ________________________________________________________________

Date: _________________________________________________________________

Print Name: ___________________________________________________________

Contact Tel No: _________________________________________________________

Name of Church: _______________________________________________________

Please return the completed form to the parent for enclosure with their application.

Thank you for your help.
Great and Little Shelford CE (A) Primary School

ADMISSIONS - SUPPLEMENTARY INFORMATION FORM (1)

Name of child: .......................................................... Date of birth: ....................

Please complete and sign and date the declaration below and submit this form together with the Primary Common Application Form.

If you are applying for a place under one of the criteria in sections 4, 5, 8 or 9 overleaf please give contact details for the minster or priest of the church and ask him/her to sign the form overleaf.

Name of Church: ............................................................................................... ....

Minister / Priest: .............................................................................................. ....

Address: ............................................................................................................. ....

Tel. No.: .............................................. E-mail address: ............................................. ....

Expected moving date (where applicable): ............................................................. ....

Notes

Families who are planning to move into the area should give the contact details of their current church minister and the expected moving date.

Where relocation has already occurred we would expect involvement with a local church to have begun within 3 months of moving.

The school adopts the LA definition, which defines brother or sister as children living in the same home.*

In cases of equal merit, priority will go first to children who are looked after (i.e. in public care) and then to children living nearest the school.

Once completed please return this form to the School Office for the attention of:

The Headteacher
Gt & Lt Shelford CE (A) Primary School
Church Street,
Great Shelford
Cambridge CB2 5EL

Where possible all adults with parental responsibility should sign this form

Name: .......................................................................................... Name: ................................

Signature: ................................................ Signature: ..........................................

Date: ............................................................... Date: .............................................

Address: ...............................................................................................................

Tel No: ................................................. Email: ..................................................
**Great and Little Shelford CE (A) Primary School**

Please tick to indicate under which of the criteria in the school’s admissions policy you would like your application to be considered.

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1.</strong></td>
<td>Children in care, also known as Looked After Children, and children who were looked after but ceased to be so by reason of adoption, a resident order or special guardianship order.</td>
</tr>
<tr>
<td><strong>2.</strong></td>
<td>The school is named in a Statement of Special Educational Needs. A representative from the school has been involved in the review process that made this decision.</td>
</tr>
<tr>
<td><strong>3.</strong></td>
<td>Children living in the parishes of Great and Little Shelford with the attendance of a brother or sister* at the time of admission.</td>
</tr>
<tr>
<td><strong>4.</strong></td>
<td>Children whose families are involved in the life and work of St Mary’s Church, Great Shelford or All Saints Church, Little Shelford in the following order of priority:</td>
</tr>
<tr>
<td></td>
<td>i) Families at the heart of their church.</td>
</tr>
<tr>
<td></td>
<td>ii) Families attached to their church.</td>
</tr>
<tr>
<td></td>
<td>iii) Families known to their church.</td>
</tr>
<tr>
<td><strong>5.</strong></td>
<td>Children whose families are involved in the life and work of any other Christian church in the following order of priority:</td>
</tr>
<tr>
<td></td>
<td>i) Families at the heart of their church.</td>
</tr>
<tr>
<td></td>
<td>ii) Families attached to their church.</td>
</tr>
<tr>
<td></td>
<td>iii) Families known to their church.</td>
</tr>
<tr>
<td><strong>6.</strong></td>
<td>Children living in the parishes of Great and Little Shelford who live closest to the school by the shortest straight line distance.</td>
</tr>
<tr>
<td><strong>7.</strong></td>
<td>Children applying from outside Great and Little Shelford with the attendance of a brother or sister* at the time of admission.</td>
</tr>
<tr>
<td><strong>8.</strong></td>
<td>Children applying from outside Great and Little Shelford whose families are involved in the life and work of St Mary’s Church, Great Shelford or All Saints Church, Little Shelford in the following order of priority:</td>
</tr>
<tr>
<td></td>
<td>i) Families at the heart of their church.</td>
</tr>
<tr>
<td></td>
<td>ii) Families attached to their church.</td>
</tr>
<tr>
<td></td>
<td>iii) Families known to their church.</td>
</tr>
<tr>
<td><strong>9.</strong></td>
<td>Children applying from outside Great and Little Shelford whose families are involved in the life and work of any other Christian church in the following order of priority:</td>
</tr>
<tr>
<td></td>
<td>i) Families at the heart of their church.</td>
</tr>
<tr>
<td></td>
<td>ii) Families attached to their church.</td>
</tr>
<tr>
<td></td>
<td>iii) Families known to their church.</td>
</tr>
<tr>
<td><strong>10.</strong></td>
<td>Children applying from outside Great and Little Shelford who live closest to the school by the shortest straight line distance.</td>
</tr>
</tbody>
</table>

I confirm that the family of .................................................... named overleaf satisfies criterion ............ as indicated above.

Signed: ............................................................... Name: ...............................................................
St Alban’s Catholic Primary School
Admission to Reception in September 2019
Supplementary Information Form

**IMPORTANT:** In accordance with the school’s published Admissions Policy (available on the school website) you are strongly recommended to complete and return this form.

Please return this completed form and any associated documentation by **15th January 2019** to St Alban’s Catholic Primary School, Lensfield Road, Cambridge CB2 1EN.

If you wish to apply for a place for your child at St Alban’s Catholic Primary School (for entry into the Reception Year in September 2019) please provide the following information. This is necessary to allow each applicant to be placed in the correct category in accordance with our published admissions policy. Failure to provide complete information will make it impossible for us to recognise the correct category for your child, and will lead to their being placed in a lower category. Please note that attendance at a nursery school does not guarantee a child a place at the same primary school.

*It is essential that you also complete the Local Authority form and return it to the same Local Authority. Parents of children attending or due to attend State Schools should receive details of the Local Authority admissions process from their own Local Authority.*

I have completed my own Local Authority’s school application form  **YES / NO**

Does your child have a Statement of Special Educational Needs or an Education, Health and Care Plan?  **YES / NO**

Is your child / has your child been in the care of the Local Authority (also known as “looked after”)?  **YES / NO**

Name of Child ........................................................................................................................................

Date of Birth .................................................. Gender MALE / FEMALE. ........

Name of Parent/Carer ...........................................................

.................................................................................................................. (Please turn over)

Home Address .........................................................................................................................................

...............................................................................................................................................................

Telephone Number ..................................................................................................................................
1. If Catholic please state:

Date of Baptism .................................................................

Place / Parish of Baptism ...................................................

The Baptism certificate must be sent to the school with this form and a copy will be retained for school records. We cannot recognise children as being Catholic without this evidence.

2. If your child is due to be Baptised into the Catholic Church, is of another Christian denomination or is of another faith, please provide a copy of any Baptismal certificate, or a letter of proof from a religious leader, as appropriate.

3. Does your child have any older brothers or sisters who will be attending St Alban’s Catholic Primary School in September 2019? Yes / No

If so please give their name(s) and date(s) of birth: ...........................................

...........................................................

RETURNING THIS FORM

Please return this form and any associated documentation to St Alban’s Catholic Primary School, Lensfield Road, Cambridge CB2 1EN by 15th January 2019.

St Alban’s Catholic Primary School will send out an acknowledgement of receipt of this Supplementary Information Form to reassure parents their application has been received. Please allow two weeks for this acknowledgement to come through before contacting the School Office.
SUPPLEMENTARY INFORMATION FORM
REPORT BY PARISH PRIEST, MINISTER OR ELDER

To be completed by applicant (in BLOCK CAPITALS please).
If you have any link with a Church, please take this form to the Priest, Minister or Elder and ask them to fill in the lower part.

Name of Child .................................................. Date of Birth ............................... 

Name and Address of Parent/Guardian making the application

................................................................................................................................................

.............................................................................................................................................. Postcode .............................

TO BE COMPLETED BY PARISH PRIEST, MINISTER OR ELDER

The person who has given you this form is applying for their child to enter St Anne’s Church of England School.
Would you please complete this section and return the form directly to:
The Clerk to the Governors, St Anne’s Church of England Primary School, London Rd, Godmanchester PE29 2WW.
Thank you very much in anticipation for your co-operation.

Who in the family is personally known by you? ............................... 

Who in the family attends your church? ............................... 

How long have they been attending? .................................................. (many years, over one year, less than one year)

How regularly? .................................................................................. (Weekly, twice a month, monthly, occasionally, hardly ever, not at all)

Please add any further comments relevant to this application

................................................................................................................................................

Name and Address of Church .........................................................................................

Parish Priest, Minister or Church Elder ............................................................................

Postcode........................................ Tel. No. ..................................................

Date ........................................ Signature ...........................................
This Supplementary Information Form should be used only if you are applying for a place at St Bede’s. If you are applying under criterion 1, 2, 3 or 5 your priest, minister or spiritual leader should also complete the relevant sections.

Name of Child .................................................................................................................................................. Date of Birth .............

Name of Parents/Guardians .................................................................................................................................

Address...................................................................................................................................................................

........................................................................................................................................................................

Post code........................................ Contact telephone number in case of queries.................................

Under which criterion are you applying? ..............................................................................................................

If you are applying under criterion 1, 2, 3 or 4, please complete this section:

State the church/place of worship you attend and its denomination........................................................................

........................................................................................................................................................................

If your child has been baptised please state: Place ................................................................. Date .............

If your child has been confirmed or accepted into full membership please state: Place ..........................................

Declaration to be signed by Parent/Guardian

I wish my son/daughter to be considered for entry into St Bede’s. We are in sympathy with the aims and ethos of the school. I have read all the information in the school prospectus and am prepared to support the Headteacher and staff to ensure that the school’s Code of Conduct is kept.

Signed .................................................................................................................................................. Date ......................

If you are applying under criterion 1, 2, 3 or 4 please now pass this form to your Priest, Minister or Spiritual Leader and ask them to complete this section and return the form to the address given below:

Name ........................................................................................................................................ Status ........................................

Place of Worship............................................................................................................................................... Telephone ........................................

Address...................................................................................................................................................................

• If known, please indicate with a tick which of the statements applies:-

  a) Only the child is known to me ☐  b) The Parent/Carer is known to me ☐

• If known, please indicate to what extent the child regularly attends services at church:-

  Child Weekly  Fortnightly  Monthly  Occasionally  Rarely  Never ☐

• If known, please indicate for how many years the child has been attending your church:-

  Child 1 Year  2 Years  3 Years + ☐

  I can confirm that this church is a full member of Churches Together in Britain and Ireland ☐

  I can confirm that this church is a full member of the Evangelical Alliance ☐

Signature of Clergy/Spiritual Leader ......................................................... Date .....................................

This form should be returned to the Admissions, St Bede’s School, Birdwood Road, Cambridge CB1 3TD.
If you are expressing a preference for a place for your child at St. Laurence Catholic Primary School, Cambridgeshire and wish to apply under a faith criterion, you should complete this Supplementary Information Form.

- The completed Supplementary Information Form, together with all supporting documentation (see Notes below), should be returned to The School Business Manager, St. Laurence Catholic Primary School, Arbury Rd, CB4 2JX by the closing date: 15th January 2019.
- If you are applying to more than one Catholic school/academy you will need to complete a separate Supplementary Information Form for each school/academy.
- If you do not provide the information required in this form and return it to the school, with all supporting documentation, by the closing date, your child may not be placed in the appropriate faith category and this is likely to affect your child’s chance of being offered a place.
- Remember – you must also complete the Common Application Form.

Name of child: ______________________________________

Address of child: ______________________________________

____________________________________

Parent/Carer Details

Parent/Carer Name: ______________________________________

Parent/Carer Address: ______________________________________

(if different from above) ______________________________________

[Please read the relevant school Admission Policy, noting in particular any faith criteria, and your Local Authority booklet, before completing this form.]

NOTE: When completing the Common Application Form, it is important that you provide details of any siblings (brothers or sisters) who will be attending the Catholic school/academy at the proposed time of admission. If this information is not provided the admission authority of the Catholic school/academy may not be able to place the application within the correct criteria.

Religious Status of child (please indicate by placing a tick in the appropriate box – please note that a tick should be indicated in only a single box)
<table>
<thead>
<tr>
<th>Criteria</th>
<th>Tick Box</th>
<th>Evidence [insert details in accordance with the Notes below]</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Baptised Catholic looked after or previously looked after (see note1)</td>
<td>![Check Box]</td>
<td></td>
</tr>
<tr>
<td>2. Baptised Catholic <strong>[Insert EITHER in feeder schools (for secondary) OR resident in parish(es) of name]</strong> (for primary) (see note 1)</td>
<td>![Check Box]</td>
<td></td>
</tr>
<tr>
<td>2. Other Baptised Catholic (see note 1)</td>
<td>![Check Box]</td>
<td></td>
</tr>
<tr>
<td>3. Catechumen (see note 2)</td>
<td>![Check Box]</td>
<td></td>
</tr>
<tr>
<td>4. Member of an Eastern Christian Church (see note 3)</td>
<td>![Check Box]</td>
<td></td>
</tr>
<tr>
<td>5. Member of other Christian denomination (see note 4)</td>
<td>![Check Box]</td>
<td></td>
</tr>
<tr>
<td>6. Member of other faith (see note 4)</td>
<td>![Check Box]</td>
<td></td>
</tr>
</tbody>
</table>

Catholic Parish in which your child lives:

The data on this form will only be used within the school/academy admissions system, and will not be divulged to any third party outside the school/academy admissions system in accordance with current Data Protection legislation.

I confirm that I have read the Admissions Policy of the school and that the information I have provided is correct. I understand that I must notify the school immediately if there is any change to these details and that, should any information I have given prove to be inaccurate, the governing body may withdraw any offer of a place even if the child has already started school.

Signed………………………..  Date…………………………………….
Notes

1. Evidence of Catholic Baptism
If application is being made for a place at the school for a Catholic child evidence of Catholic baptism or reception into the Church is required. A certificate of baptism or certificate of reception into the full communion of the Catholic Church should be provided at the same time as this form is returned to the school.
(The Admission Authority may request additional supporting evidence if the written documents that are provided do not clarify the fact that the child was baptised or received into the Catholic Church, e.g. where the name and address of the Church is not on the certificate or where the name of the Church does not state whether it is a Catholic Church or not. Those who have difficulty obtaining written evidence of baptism or reception into the Church should contact their Parish Priest.)

2. Evidence for Catechumens
If application is being made for a place at the school for a catechumen, evidence of their being a member of the catechumenate of a Catholic Church will be required. A certificate of reception into the order of catechumens should be provided at the same time as this form is returned to the school.

3. Evidence of Membership of an Eastern Christian Church
If application is being made for a place at the school for a member of an Eastern Christian Church, including Orthodox Churches, evidence of membership will be required. A certificate of baptism or reception from the authorities of that Church should be provided at the same time as this form is returned to the school.

4. Evidence for Other Christian Denominations and Other Faiths
If application is being made for a place at the school as a member of another Christian denomination or another faith a letter confirming membership of that Christian denomination or faith, and signed by the appropriate minister of religion or faith leader, will be required. The letter should be provided at the same time as this form is returned to the school.

Checklist:
Have you enclosed?
• Copy of baptism or certificate of reception into the Catholic Church (where applicable).
• Letter confirming membership of a Christian denomination or other faith (where applicable).

Have you completed and returned your local authority’s Common Application Form?
Supplementary Information Form
for admission on religious grounds to St Paul’s School

Child’s Name __________________________

Parent’s Name____________________

Address  ______________________________________________________________________________________

______________________________________________________________________________________________

Phone Number_______________

All parents applying on religious grounds must submit this Supplementary Information Form, available from the school or downloaded from the Cambridgeshire Education website, and return it direct to the school by the National Closing Date. The Governors strongly recommend that all parents read the admissions policy, available from the school. Please note that preferences on religious grounds can only be considered if your family fits the criteria listed below.

St Paul’s Primary School is a Church of England School founded to serve the local community and to provide quality education in partnership with parents and the Church. The admissions policy (section 3.4) for the school states:

Up to three Church places will be offered to children of families who specifically wish their children to be educated at a Church of England school. Parents applying on religious grounds must also submit a St Paul’s Supplementary Information Form by the National Closing Date.

These places will be prioritised in the order of those:
   i) at the heart of their church
   ii) attached to their church
   iii) known to their church.

Within these categories applicants will be prioritised in the following order:
   (a) St Paul's Church; the Parish Church.
   (b) St Barnabas’ Church; the daughter church of St Paul's and also within the school catchment area.
   (c) other Church of England Churches.
   (d) other Christian Churches.

To be completed by the Religious leader or his/her representative

Name of church: ...........................................  Contact Name .................................
Denomination………………………………………

Address: ……………………………………………………………………………………………..

Tel: ………………………………………………………………..

Please see guideline definitions and then circle as appropriate
Is the above applicant
   i) at the heart of this church?
   ii) attached to this church?
   iii) known to this church?

Name________________________________

Date______________________________

Signed______________________________

Guideline definitions for Referees

- Applicants for a Church priority place are asked to identify themselves as being: known to the church; or attached to the church; or at the heart of the church. The period in question would normally (we suggest) be the past two years. Applicants new to the area would need to provide evidence from a previous church or churches.

- An applicant ‘known to the church’ would not be a frequent but probably an occasional worshipper, someone who is perhaps known through a family connection, or one or more of whose family would be involved in some church activity, such as a uniformed or other church organisation.

- An applicant ‘attached to the church’ would be a regular but not frequent worshipper, by which is meant (for example) one who usually attends a monthly family or church parade service or is regularly involved in a weekday church activity including an element of worship.

- An applicant ‘at the heart of the church’ would be a regular worshipper. We suggest that this might normally mean one who worships usually twice a month. To accommodate difficult patterns of work and family relationships account should be taken of week-day worship. The worshipper could be the child for whom application is made or one or both parents.
St Philip’s C of E (A) Primary School

Supplementary Information Form for admission on religious grounds to St Philip’s School

Child’s Name ___________________________

Parent/guardian’s Name ____________________

Address _________________________________________________________

Phone Number ______________________

All parents applying on religious grounds must complete and return this Supplementary Information Form direct to the school once it has been signed by their religious leader. The Governors strongly recommend that all parents read the admissions policy, available from the school. Please note that preferences on religious grounds can only be considered if your family fits the criteria listed below.

St Philip’s Primary School is a Church of England School founded to serve the local community and to provide quality education in partnership with parents and the Church. The admissions policy (section 4) for the school states:

Up to four Church places will be offered to children of families who specifically wish their children to be educated at a Church of England school. These places will be prioritised in the order of those:

a) Families at the heart of their church;
b) Families attached to their church
c) Families known to their church.

Within each of these categories applicants will be prioritised as follows:

i) Families linked to St Philip’s Church; the Parish Church.
ii) Families linked to other Church of England Churches
iii) Families linked to other Christian Churches.

Do you wish your child to attend the school because of its specifically religious emphasis? Yes/No

Signed: ___________________________________ Parent/Guardian

To be completed by the Religious leader or his/her representative

Name of church: ..............................................
Contact name (if different to person completing form): ...............................
Address:  ..........................................................................................
Tel: ..............................................................................................

Signed: _____________________________

Name and title: ______________________________

Please see notes below and then circle as appropriate

Is the above applicant

a) at the heart of this church?
b) attached to this church?
c) known to this church?

Notes:

- We ask that applicants for a Church priority place are identified as being: known to the church; or attached to the church; or at the heart of the church. We suggest that this affiliation is considered over a period of at least the past two years. Applicants new to the area would need to provide evidence from a previous church or churches.

- An applicant ‘known to the church’ would not be a frequent but probably an occasional worshipper, someone who is perhaps known through a family connection, or one or more of whose family would be involved in some church activity, such as a uniformed or other church organisation.

- An applicant ‘attached to the church’ would be a regular but not a frequent worshipper, by which is meant (for example) one who usually attends a monthly family or church parade service or is regularly involved in a weekday church activity including an element of worship.

- An applicant ‘at the heart of the church’ would be a regular worshipper. We suggest that this might normally mean one who worships at least twice a month. To accommodate patterns of work and family relationships account should be taken of involvement in week-day worship or other church activities. The worshipper could be the child for whom application is made or one or both of their parents/guardians.
FORM FOR COMPLETION BY YOUR PRIEST/MINISTER OF RELIGION

In connection with an application for admission to William de Yaxley Church of England Junior School. Please would you provide the following information to help the School determine whether to admit the child to the school on the grounds that they and their parent or guardian are regular worshipping members of a Christian Church.

I confirm that ……………………………………………………………………… is known to me, and

Either :-

a) he/she and at least one parent or guardian has attended worship or Junior Church 12 times or more during the last year (please tick),

or

b) he/she has had such other involvement in the last year that is equivalent to the above or there are exceptional reasons that have prevented such regular attendance (please provide details),

If your Church or Denomination is not a member of Churches Together in Britain and Ireland please provide details

Signed ………………………………………………………

Date …………………………………………………

Name (please print) ……………………………………………………………………………

Your telephone contact number…………………………………………………………

Name of Church…………………………………………………………………………...

Please return the completed form to the parent for enclosure with their application.

Thank you for your help.

In order to be considered for admission under criteria 3, 4, 7 or 8, please enclose with your application a completed copy of the attached form.

For this purpose, your Church will be determined as Christian either:
• If it belongs to a denomination which is a member of Churches Together in Britain and Ireland
• Or it is recognised by that organization

For this purpose, attendance will be determined as regular if:
• Your Minister has certified that the child and parent or guardian have attended worship or Junior Church at least 12 times in the last year, or
• Exceptional circumstances have prevented this, but there is evidence of an equivalent level of attendance. Examples would include:
  o Recent relocation, but attendance at both venues equates to at least 12 times in the last year
  o Serious illness or incapacity of the child or parent/guardian, but prior to that attendance has been at least 12 times in the year
  o If the child's parents are separated and visiting rights have prevented attendance, but the child has attended an alternative activity with a significant element of Christian teaching or practice