

Disabled Children's Social Care

Self Directed Support

Price Guide July 2019 to March 2020

Information correct at the time of publishing



This price guide has been put together to help families and social workers spend the personal budget that has been allocated. This price guide only talks about Cambridgeshire County Council owned services or services that Cambridgeshire County Council have commissioned.

Therefore it is not an exhaustive list of activities and services that are available in the community which direct payments could be used to purchase.

Self Directed Support

Gives you more choice, control and flexibility in how the identified social care needs of your disabled child is met.

Instead of being allocated services from Cambridgeshire County Council you can now choose the services you believe will be the best for your child (and meets the agreed outcomes) through the allocation of a Personal Budget.

Personal Budget

A Personal Budget is an amount of money that Cambridgeshire County Council believes will meet the social care needs of your disabled child. The budget can be seen in terms of a direct payment (cash) and/or services.

The Personal Budget sits alongside ordinary parental responsibilities and does not replace what you would normally spend on your children, for example paying for food, transport, holidays and one activity a week etc.

See page 4 for more details about direct payments

Using this guide

It may come as a bit of a shock when looking at how much services cost but please be assured these are the actual costs or subsidised costs. You wouldn't go to the supermarket not knowing how much money you had to spend or buy things that you didn't know how much they cost. This is the same when spending a personal budget.

When using this price guide you need to bear in mind that if your child needs 1:1/2:1 support possibly due to moving and handling or behavioral needs additional costs may be incurred as extra staff will need to be employed. If this is the case an individual price structure will be given to you.

If you decide to use any of the clubs/groups in this price guide it is expected that you will enter into an agreement whereby you agree to give one months' notice should you no longer want to use their services, unless the provider agrees to waive this agreement as they have children on their waiting list. In understanding this you will see some service costs as annual or quarterly.

- If Community Support Services (including approved agencies) are unable to deliver support hours alternative services may be offered if appropriate. However, you will need to alert your allocated worker. In the event of hours not being delivered these cannot be carried forward into next year's allocation. If your Direct Payment is not spent in the allocated year the money will be reclaimed.
- Money cannot be added to next year's allocation. Please be aware that choosing a service or Provider in this price guide does not
- guarantee your child a place. You will need to check with the organisation and it will be depend on availability.

Staffing Levels at Clubs and Groups

All of the clubs have been developed with a suitable level of staffing for each group. Very occasionally a child or young person may require more adult support. This can be discussed with the activity provider to ensure the activity is appropriate. If staff is needed, this may change the price of the activity.

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Getting Started

Many of the clubs and activities offer try out sessions.

If you are interested in trying any or want to start attending please contact your Early Help Coordinator, Child Practitioner or Social Worker.

Disabled Children's Early Help Plans


Children and Young People who receive high rate DLA (care component) or enhanced rate PIP can get have an early help plan and a personalised budget to pay for it through a self-assessment. You can request this by phoning 01480 372767.

These children are not automatically eligible to use Specialist Services within this guide as the expectation is that access inclusive activities within their community, unless they attend a special school*.

If paid support is required families should consider the Community Support Inclusion Service (pg.6) or to employ a Personal Assistant through a Direct Payment.

Specialist Services

Available to children and young people with profound and significant disabilities who have been assessed by a social worker as meeting Eligibility Criteria Level 3. You can find out more about our eligibility criteria at www.cambridgeshire.gov.uk/disability-social-care-0-25.

Specialist Services are shown with this symbol throughout the guide. 

* The Special Schools are Castle, Gretton, Granta, Highfield, Meadowgate, Samuel Pepys & Spring Common

Direct Payment

A cash sum of money that can be used to buy services and support, for example to pay a Personal Assistant to look after your child or to go direct to a care agency to buy personal care. It could be used to buy equipment or pay for activities and short breaks etc. A direct payment will offer you more flexibility than most services.

Employing a Personal Assistant

If you decide to take all or some of your personal budget as a direct payment and use it to employ a personal assistant you may need some help in understanding the rules of becoming an employer or the legality of direct payments.



We will automatically refer you to *Purple** (an independent) direct payment support service for you to discuss your personal needs.

This advice service is free

Payroll Services

If you employ a personal assistant you can choose to use a payroll service to support with making payments to workers, calculating national insurance, tax contributions, pensions and holiday entitlements.

There are many payroll services and you can choose whichever one suits you best. Different payroll services will charge different fees.

Purple provide payroll services and their fees are on the next page. You can still use *Purple's* free advice service even if you choose to sue another payroll service.

Employer's Liability Insurance

If you choose a direct payment and employ your own carers you need to purchase appropriate Employer's Liability Insurance. This covers you if someone you employ is injured while working and claims compensation from you. As with all insurance there are many companies who provide it and cost will vary. *Purple* can advise and assist with the purchase of appropriate insurance.

Approximate Insurance Yearly payment

Single employee	£150
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Single employee (enhanced*)	£179
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** required if a carer/PA provides any medical care e.g. administering of drugs, first aid, inhaler.*

Disclosure and Barring Service (DBS) (formally known as CRB)

No direct payment can be paid to employ a personal assistant unless they have a current DBS check in place. The cost of the DBS check is the employee's responsibility.

If you are employing a Personal Assistant (PA) you will need to ensure that they have a current **ENHANCED DBS** check.

If your child is cared for in the Personal Assistant's home then all people living at the PA's home address over the age of 16 years will also require a DBS check.

Support to manage direct payment or payroll

Purple can offer the following services for the fees shown below.

	Standard Payroll Process Only		BACS Payroll		BACS Payroll and Managed Service		Managed Account
	For 1 PA	For 2+ PAs	For 1 PA	For 2+ PAs	For 1 PA	For 2+ PAs	
Basic cost including pension admin (excluding VAT)	12.70	16.70	13.70	17.70	25.70	29.70	12.00
VAT	2.54	3.34	2.74	3.54	5.14	5.94	2.40
Monthly Cost (inc VAT)	15.24	20.04	16.44	21.24	30.84	35.64	14.40
Annual cost (inc VAT)	182.88	240.48	197.28	254.88	370.08	427.68	172.80
	The service starts as soon as you send a timesheet. We use the timesheet information to calculate pay and National Insurance and produce the pay slip which we email to you to pass on to your PAs. You will then need to make the payments to your PAs and HMRC. You then complete the monitoring and send it to CCC in the normal way.		This is when you hold direct payment funds. You send the timesheet, we will then process the payroll service as above. We take the funds by direct debit from your account to pay your PAs and HMRC on your behalf. You then complete the monitoring and send it to Cambridgeshire County Council in the normal way.		This is when Purple hold your direct payment funds. You send the timesheet, we will then process the payroll and make payments to your PAs and HMRC on your behalf. We will also manage the receipt, handling and payment of invoices for you and complete the monitoring and send it to Cambridgeshire County Council in the normal way.		This service covers the receipt, handling and processing of invoices for payment on your behalf.

The above is only a guide, correct at time of print. Fees may change, other fees may apply.

For an individual quote please email cambridgeshire@wearepurple.org.uk or telephone 01245 392300.

There are many payroll services available and you can choose which one suits you best.

You may also find the following FAQ useful: www.cambridgeshire.gov.uk/personalbudgets

Community Support

Support Service



Location:	County wide
For:	Disabled children and young people
Age:	0 to 19
Price:	£25 per hour

Provides a break for the child and family, while encouraging the independence and self-confidence of the child.

The service supports young people in a variety of different ways including support with personal care, support post-operatively and support to enable young people to access inclusive activities. Services are provided flexibly to meet the needs of young people and their families. The actual care will either be provided through Community Support Staff or through a domiciliary care agency. The approved agencies that the Community Support Service works in partnership with are Action For Children, Avenues East, Caring Together, Edmund Trust, Cambridge Care Company, Atlas Care, Cambridgeshire Homecare, CF Support Services, EJ Care, Fevaca, Guyatt House, Reed, K2 Care, Kwikfix, VP Forensic, Voyage and Sahara Care Services.

In the event of having the choice of provider, the child and family will make the final decision.

It is expected that you will enter into an agreement whereby you agree to give at least one month's notice should you no longer want to use this service.

Inclusion Service

Location:	County wide
For:	Disabled children and young people
Age:	0 to 19
Price:	Maximum of 24 weeks at three hours per week £1800

Supports access to community activities by providing one to one support for the child or young person. The intention is to work with the child to develop their skills and confidence to be able to attend independently. Provide advice to clubs and providers to help them become more inclusive, and meet the needs of the individual child or young person. It is the child or young person who chooses which activity they would like to attend. Activities have included scout groups, sports clubs, youth groups, cookery courses, street dancing, holiday clubs and many more.

This service will be provided by one of the Community Support Service's preferred providers. A maximum of 24 weeks up to three hours per week can be purchased, with reviews taking place at six-week intervals to monitor progress.

For further information regarding the community support service please visit our website www.cambridgeshire.gov.uk/css



Club and groups

If you decide to use any of the clubs/groups in this price guide it is expected that you will enter into an agreement. (See page 2).

CamPlay

Grafham Activity Group

Location: Huntingdon (Grafham Water Centre)

Frequency: 30 sessions per year

Age: 8 to 19

Price: Annual £1096 (£274 per quarter)

Activities such as archery and wall climbing and in summer activities can also be outside including low ropes and water based activities. Grafham has equipment and staff support to make these activities accessible.

Crafts and games are also available for young people to do.

Huntingdon Clubs

Location: See following three locations

Your child will be allocated the most appropriate club for their needs and abilities.

Age: 8 to 19

Price: Annual £780 (£195 per quarter)

As your child or young person's needs and abilities change they may move into a different club to promote development, confidence and independence skills.

Community Clubs

All the following clubs on this page access the community regularly and sessions / activities are child led. Spending money will be required for admission fees, tickets, food etc. during their club sessions and chosen activities. Families are notified before a sessions of any cost that is likely to be incurred.

Befriending Club

Frequency: Once a month, Saturday 10am to 4pm

This club meets at Huntingdon Community Centre. They often go out to different places to do activities like the cinema, bowling and trips as well as doing activities such as crafts and cooking. The young people have a range of different disabilities and are of mixed abilities.

Buttsgrove Youth Club

Frequency: Once a month, Saturday 10am to 4pm

Giving young people choices and developing their existing independence skills further. The group access activities such as cinema, bowling and eating out. This club meets at the Buttsgrove Centre in Huntingdon.

Curly Wurly Fun Club



Frequency: Once a month, Saturday 10am to 4pm

The group tends to do a specified activity in the community per month and also have use of the Huntingdon Community Centre as a base.

Teens Group

Location: Elm Children & Family Centre, Wisbech

Frequency: Once a month, Saturday 2.30pm to 6.30pm (times may vary for chosen activity)

For: Young people

Age: 13 to 19

Price: Annual £520 (£130 per quarter)

The club is aimed at improving independence skills and offering new opportunities. Activities include trips to the cinema, sea side, going out for a meal, cooking a meal on the premises (including planning the meal and purchasing the ingredients) to name a few.

CamPlay



Saturday Clubs

Location: See following six locations

Frequency: Saturday from 10am to 1pm
All clubs run throughout the year except for bank holiday weekends.

For: Children and young people with a moderate or severe physical or learning disability.

The CamPlay Saturday Clubs aim to provide a fun, stimulating, child-centred, safe environment for the children to play and socialise to enhance social, intellectual, emotional and physical development.

Whittlesey

Frequency: Every 2 week

Age: 6 to 19

Price: Annual £845 (quarterly £211)

Chatteris

Frequency: Every 2 weeks

Age: 6 to 19

Price: Annual £845 (quarterly £211)

Wisbech

Frequency: Every three weeks

Age: 8 to 19

Price: Annual £552 (quarterly £138)

March

Frequency: Every three weeks

Age: 8 to 19

Price: Annual £552 (quarterly £138)

Ely

Frequency: Every four weeks

Age: 6 to 19

Price: Annual £423 (quarterly £106)

Huntingdon

Frequency: Fortnightly

Age: 8 – 19

Price: Annual £845 (quarterly £211)

Carers Trust

Saturday Clubs – Cambridge

Location: Castle School in Cambridge

Frequency: Fortnightly 9.30am to 12.30pm with a week's break at Easter & Christmas and two weeks break in the summer

For: Young people with autistic spectrum conditions and other learning and physical disabilities

Price: Annual £1200 (£300 per quarter) for each of the clubs below.
1 staff to 1 child – £1704 per annum (£426 per quarter)
2 staff to 1 child – £2712 per annum (£678 per quarter)

Sunshine Blue

Age: 5 to 11

A safe and fun environment in which to build on social development. Activities include art and crafts, team building games and outdoor play, shopping and cooking. (To comply with OFSTED, children are eligible to attend the August after their 5th birthday).



Sunshine Yellow

Age: 5 to 11

Offers children a safe, caring and fun environment. Activities include art and crafts, outdoor play, sensory stimulation and cooking. (To comply with OFSTED registration children are eligible to attend the August after their 5th birthday).

Saturday Club – C2

Age: 11 to 19

Activities are led by members and staff and focus on independence and social skills, which may include trips out to shops, leisure activities, using public transport, home skills and cooking.

Saturday Club – C3



Age: 11 to 19

Activities are led by members and staff, focussing on independence and social skills, including trips out to shops, leisure activities, using public transport, home skills and cooking.

St Neots Stars



Location: Bargroves Centre St Neots

Frequency: Fortnightly, Saturday

For: Young people with additional needs

Age: 8 to 19

Price: Annual £1200 (£300 per quarter)

Activities are led by the members with a focus on having a fun enjoyment. Developing independence and social skills. Includes indoor and outdoor play and games. Arts and crafts. Messy/sensory play. Music and dance. Occasional trips out to the local community.

Ely Club

Location:	Highfield Special School
Frequency:	Fortnightly, Saturday 10am to 12noon (during term time)
For:	Children and Young People with autism, other learning and physical needs
Age:	5 to 19
Price:	Annual £801.60 (£267.20 per term) 1 staff to 1 child – £1137.60 (£284.40 per quarter) 2 staff to 1 child – £1809.60 (£451.65 per quarter)

The group offers a safe and caring environment with activities designed to enhance a range of skills and

Romsey Mill

Aspire Programme

Location: Cambridge City and Cambourne

Frequency: Weekly (term time)

For: Young people with autistic spectrum conditions who are in mainstream schools

Price: Annual £1250 (£312.50 per quarter)

Age: 10 to 19

This youth club creates a social space for members to interact at a level with which they are comfortable. A high ratio of support is offered from committed volunteers. There is no pressure to socialise, but members often find they enjoy sharing activities such as board games, pool, table tennis, lego, crafts or cooking, with others who have similar interests and difficulties. Also run groups specifically for girls with autistic spectrum conditions.

Sense

Saturday Club



Location: Knapwell Resource Centre
Frequency: Twice a month – 10am to 4pm
For: Young people with dual sensory impairment or a single sensory impairment with additional needs

Age: 8 to 19

Price: One session a month Annual £1340 (£335 per quarter). Two sessions a month Annual £2680 (£670 per quarter).

Activities include access to the community, bowling, days at Grafham Water and other exciting days out. They also provide sensory toys and a sensory light room, music, cooking and art sessions, massage and lots more creative activities to ensure children have an exciting and enjoyable day. All children are supported on a 1:1 basis. Staff are specialist trained in British Sign Language to encourage children to develop their signing skills.

University of Cambridge Museums

Arts Pioneers

Location: Fitzwilliam and other museums in Cambridge

Frequency: First Saturday of each month
11.00am to 2.00pm (term time)

For: Young people who have a disability but do not need to access specialist services

Age: 11 to 16

Price: Annual £1045 (£261.25 per quarter)

After school club based at the Fitzwilliam Museum that encourages young people to be inspired by the richly diverse arts and science collections of the eight University of Cambridge Museums. From explorers' equipment to Mexican masks to ancient Egyptian coffins. The club will use different art forms to explore the varied themes and historical content. The art forms will be chosen in consultation with the young people. Professional artists will be hired to deliver the art forms identified ensuring the young people learn new arts skills.

Also run summer sessions – see 'holiday clubs'

Holiday Clubs

If you decide to use any of the clubs/groups in this price guide it is expected that you will enter into an agreement. (See page 2).

CamPlay

Holiday Club



Location: See

Frequency: Easter, Summer, Christmas Holidays
10am to 4pm

For: Children and young people with a moderate or severe physical or learning disability

Age: 6 to 19

Price: £164 per session

The CamPlay service aims to provide a fun, stimulating, child-centred, safe environment for the children to play and socialise to enhance social, intellectual, emotional and physical development.

All the venues are registered with Ofsted. Places are limited to ensure equability.

Learn Thru Music

Rewise Holiday Workshops

Location: See

Frequency: Throughout school holidays
10pm to 3pm

For: Children and young people with a mild, moderate or severe learning or physical disability

Age: 8 - 18

Price: £164 per day

Music-based workshops are designed to give young people a fun and unique experience, allowing them to create and perform their own music. Young people will be given the chance to make their very own song, including lyric writing, singing, using instruments and recording. Each young person will also receive a CD copy of their song with cover artwork created by them.

Participants work together, assisted and guided by professional musicians and tutors using a range of inclusive and adapted technology designed to ensure music-making can be experienced by all, irrespective of disability or musical experience.

Above all, workshops offer a fun, enjoyable and engaging experience for young people of all abilities and will also help to develop a range of other skills such as communication, social skills, teamwork and self-confidence.

Places are limited to ensure equability.

University of Cambridge Museums

Arts Pioneers

Location: Fitzwilliam and other museums in Cambridge

Frequency: Throughout school holidays
11.00am to 2.00pm

For: Young people who have a disability but do not need to access specialist services

Age: 11 to 16

Price: £87.00 per session

The workshops will be based at one of the University Of Cambridge Museums. The club will use different art forms to explore the varied themes & historical content. The young people will use different art forms such as film making, photography & painting to explore lots of themes and historical content.



Useful

Local Offer

www.cambridgeshire.gov.uk/localoffer

The local offer sets out services and support available for children and young people with Special Educational Needs and/or Disabilities (SEND) from birth to age 25 and their families in Cambridgeshire.

In the local offer you can find information about services across Education, Health, Social Care and from voluntary and community organisations.

SEND Information, Advice and Support Service

Providing Cambridgeshire's SEND Information, Advice and Support Service (SENDIASS)

www.cambridgeshire.gov.uk/pps

T: 01223 699214

E: pps@cambridgeshire.gov.uk

Confidential and impartial information and advice service to help ensure parents, carers and young people get the advice and support they need to make informed decisions about Special Educational Needs and Disabilities (SEND).

Pinpoint

www.pinpoint-cambs.org.uk

T: 01480 877333

E: information@pinpoint-cambs.org.uk

Pinpoint is a charity supporting Cambridgeshire parents/carers, especially those with children with additional needs and disabilities. It offers information, support and involvement in shaping local services for families and runs termly meetings, workshops and support groups.

SCIP (Special needs Community Information Point)

An information and advice service for families with 0-25 year olds with a disability or additional needs

www.cambridgeshire.gov.uk/scip

T: 01480 379827

E: joan.adamson@cambridgeshire.gov.uk

By joining SCIP you get

- Email updates on local events and activities
- Information booklets on local activities by area
- Carers Support Directory and Magazine
- The SCIP card – can help to show that your child/young person has a disability or additional need

The SCIP Co-ordinator can also be contacted for information specific to your family's needs.

Cambridgeshire.net

www.cambridgeshire.net

Information on events, activities, groups, clubs, organisations and courses all in your local area.