Enclosed you will find the following information:

- How places were allocated.
- How those places were allocated.
- Which Cambridgeshire schools have places remaining.
- Where to get information about the Appeals Process.
- A summary of Reserve lists.
- A summary of Home to School Transport.

**How places were allocated**

The coordinated scheme for school admissions aims to offer parents the highest ranked preference it is possible to meet. Therefore, if you have been offered your 1st preference school, any school ranked as a lower preference on your application will not have been considered.

All school places were allocated in accordance with the over-subscription criteria for each school/college, details of which can be found in our published admission guide available at [www.cambridgeshire.gov.uk/admissions](http://www.cambridgeshire.gov.uk/admissions). Please note that all applications received after the closing date, 31 October 2015, were designated “late” and will not be processed until 22 April 2016.

**Cambridgeshire schools with places remaining as of 22 April 2016**

Below is the list of those schools that were able to accommodate all those who expressed a preference, and still have places remaining following the allocation process:

- Cottenham Village College
- Ely College
- Ermulf Academy
- Melbourn Village College
- Neale-Wade Academy
- Netherhall School
- North Cambridge Academy
- Sawston Village College
- Sawtry Village Academy
- St Peter’s School
- Trumpington Community College

*This information was correct as of 22 April 2016, but is subject to change after that date.*

**The Appeals Process**

If you have been unsuccessful in gaining a place at any of your preferred schools you are entitled to an Independent Appeal against this decision. To find further information regarding the appeal process, and to download the appeal application form, please go to our website: [www.cambridgeshire.gov.uk/admissions](http://www.cambridgeshire.gov.uk/admissions) selecting School Admissions Appeals.

Should you require a printed copy of the appeal form be sent to you via the post please contact the admissions team on 0345 045 1370 or email admissionappeals@cambridgeshire.gov.uk

Appeal applications resulting from the 1 March National Offer Date must be received by 13 April 2016 in order for a hearing to be held within the statutory deadline, 16 June 2016 and before the end of the Summer Term 2016. For appeal requests received after 13 April it is not possible to guarantee that they will be heard before the end of the Summer Term. Please refer to the Appeals timetable on the admissions website for more information around the statutory timeframes for appeals.

Please note, if your appeal request is for a school outside of Cambridgeshire you will need to contact the home Local Authority for the school. Contact details for our all our neighbouring Local Authorities can be found on our website at [www.cambridgeshire.gov.uk/admissions](http://www.cambridgeshire.gov.uk/admissions)

Independent advice and information can be obtained from a Parents’ School Preference Adviser on 01223 699194 or email choosingaschool@cambridgeshire.gov.uk

The Advisory Centre for Education (ACE) provides further information for parents on choosing a school and appealing for a school at [http://www.ace-ed.org.uk/](http://www.ace-ed.org.uk/)
Reserve Lists

If we have been unable to offer your child a place at your preferred Cambridgeshire School, their name will be automatically added to the school’s reserve list. These lists are ordered according to the school’s published over-subscription criteria. Your child will remain on this list until either a place becomes available, or until 31 December 2016, whichever is sooner.

Information regarding your child’s position on a reserve list is available from the Admissions Team. Please also note that your child’s position on a reserve list is subject to change at anytime and does not guarantee an offer of a school place.

Home to School Transport

You will be entitled to free home to school transport for your child if:

- They live within an area where Cambridgeshire is the local authority; and
- They have been allocated a place at their catchment or designated school; and
- This school is not within the statutory walking distance of 3 miles; and
- The journey from home to school can be achieved within 1 hour and 15 minutes.

Additional support may also be available if you meet both the distance and low income criteria.

For further information please refer to our website http://www.cambridgeshire.gov.uk/childrenandfamilies/education/secondary/secondarytransport.htm