

APPENDIX B - PROJECT RISK LOG



No	Description	Date Logged	Probability	Impact	Risk Score		Status	Risk Owner	Action to be taken & progress (to minimise/reduce risk)	Notes
	Queen Edith's/Cherry Hinton Rd/Robin Hood									
1	Objection by residents		5 - Very High	3 - Significant	15	RED	Open	MD	Thorough consultation stating scheme objectives. Events. Political buy in.	
2	Lack of buy in by stakeholders		2 - Low	3 - Significant	6	GREEN	Open	MD	Continued engagement with stakeholders.	
3	Clash of roadspace with other major works		2 - Low	2 - Marginal	4	GREEN	Open	MD	Provisional roadspace bookings made.	
4	Extensive relocation of statutory undertakers plant		3 - Moderate	3 - Significant	9	AMBER	Open	MD	Trial holes. Utility drawings. Early engagement with utilities.	
5	Lack of political support		3 - Moderate	5 - Catastrophic	15	RED	Open	MD	Sell scheme objectives. Continued engagement.	
6	Clash with other initiatives eg Bus journey times		1 - Very Low	3 - Significant	3	GREEN	Open	MD	Publicise Cycle City project widely across organisation. Ensure inclusion in all strategies moving forward.	
7	Design not favoured by Safety Audit		3 - Moderate	3 - Significant	9	AMBER	Open	MD	Early engagement with Road Safety Team	
8	Design not favoured by Maintenance colleagues on future maintenance issues		2 - Low	3 - Significant	6	GREEN	Open	MD	Early engagement with Maintenance Team around issues such as width of mini sweeper	
9	Delay due to lead in time for construction mobilisation and procurement		2 - Low	3 - Significant	6	GREEN	Open	MD	Early contractor involvement to reduce risk of delay	
	Hills Road Phase 2									
10	Objection by residents		3 - Moderate	3 - Significant	9	AMBER	Open	MD	Thorough consultation stating scheme objectives. Political buy in.	
11	Extensive relocation of statutory undertakers plant		3 - Moderate	3 - Significant	9	AMBER	Open	MD	Trial holes. Utility drawings. Early engagement with utilities. Amend design if possible.	
12	Lack of buy in by stakeholders		2 - Low	3 - Significant	6	GREEN	Open	MD	Continued engagement with stakeholders.	
13	Clash of roadspace with other major works		2 - Low	2 - Marginal	4	GREEN	Open	MD	Provisional roadspace bookings made	
14	Lack of political support		2 - Low	5 - Catastrophic	10	AMBER	Open	MD	Sell scheme objectives. Continued engagement.	
15	Clash with other initiatives eg Bus journey times		1 - Very Low	3 - Significant	3	GREEN	Open	MD	Publicise Cycle City project widely across organisation. Ensure inclusion in all strategies moving forward.	
16	Design not favoured by Safety Audit		2 - Low	3 - Significant	6	GREEN	Open	MD	Early engagement with Road Safety Team	

No	Description	Date Logged	Probability 1 - Very Low 2 - Low 3 - Moderate 4 - High 5 - Very High	Impact 1 - Negligible 2 - Marginal 3 - Significant 4 - Critical 5 - Catastrophic	Risk Score	Status Open Closed	Risk Owner	Action to be taken & progress (to minimise/reduce risk)	Notes
17	Design not favoured by Maintenance colleagues on future maintenance issues		1 - Very Low	2 - Marginal	2	GREEN	Open	MD	Early engagement with Maintenance Team around issues such as width of mini sweeper
18	Delay due to lead in time for construction mobilisation and procurement		2 - Low	3 - Significant	6	GREEN	Open	MD	Early contractor involvement to reduce risk of delay
19	Extensive relocation of statutory undertakers plant		3 - Moderate	3 - Significant	9	AMBER	Open	MD	Trial holes. Utility drawings. Early engagement with utilities. Amend design if possible.
Trumpington Road Phase 2									
20	Objection by residents		3 - Moderate	3 - Significant	9	AMBER	Open	MD	Thorough consultation stating scheme objectives. Political buy in.
21	Extensive relocation of statutory undertakers plant		3 - Moderate	3 - Significant	9	AMBER	Open	MD	Trial holes. Utility drawings. Early engagement with utilities. Amend design if possible.
22	Lack of buy in by stakeholders		2 - Low	3 - Significant	6	GREEN	Open	MD	Continued engagement with stakeholders.
23	Clash of roadspace with other major works		2 - Low	2 - Marginal	4	GREEN	Open	MD	Provisional roadspace bookings made
24	Clash with other initiatives eg Bus journey times		1 - Very Low	3 - Significant	3	GREEN	Open	MD	Publicise Cycle City project widely across organisation. Ensure inclusion in all strategies moving forward.
25	Lack of political support		2 - Low	5 - Catastrophic	10	AMBER	Open	MD	Sell scheme objectives. Continued engagement.
26	Design not favoured by Safety Audit		2 - Low	3 - Significant	6	GREEN	Open	MD	Early engagement with Road Safety Team
27	Delay due to lead in time for construction mobilisation and procurement		2 - Low	3 - Significant	6	GREEN	Open	MD	Early contractor involvement to reduce risk of delay
28	Design not favoured by Maintenance colleagues on future maintenance issues		1 - Very Low	2 - Marginal	2	GREEN	Open	MD	Early engagement with Maintenance Team around issues such as width of mini sweeper
29	Extensive relocation of statutory undertakers plant		3 - Moderate	3 - Significant	9	AMBER	Open	MD	Trial holes. Utility drawings. Early engagement with utilities. Amend design if possible.
Huntingdon Road Phase 2									
30	Objection by residents		3 - Moderate	3 - Significant	9	AMBER	Open	MD	Thorough consultation stating scheme objectives. Political buy in.
31	Extensive relocation of statutory undertakers plant		3 - Moderate	3 - Significant	9	AMBER	Open	MD	Trial holes. Utility drawings. Early engagement with utilities. Amend design if possible.
32	Lack of buy in by stakeholders		2 - Low	3 - Significant	6	GREEN	Open	MD	Continued engagement with stakeholders.
33	Clash of roadspace with other major works		2 - Low	2 - Marginal	4	GREEN	Open	MD	Provisional roadspace bookings made
34	Lack of political support		2 - Low	5 - Catastrophic	10	AMBER	Open	MD	Sell scheme objectives. Continued engagement.
35	Design not favoured by Safety Audit		2 - Low	3 - Significant	6	GREEN	Open	MD	Early engagement with Road Safety Team

			Probability 1 - Very Low 2 - Low 3 - Moderate 4 - High 5 - Very High	Impact 1 - Negligible 2 - Marginal 3 - Significant 4 - Critical 5 - Catastrophic	RED if score 15 or over AMBER between 8 and 14 GREEN is 7 or less Note:- 1/ users cannot enter or edit data in this column. 2/ RED flags will be in bold text	Status Open Closed		Use this column to identify owners of actions, target completion dates and current progress	
No	Description	Date Logged	Probability	Impact	Risk Score	Status	Risk Owner	Action to be taken & progress (to minimise/reduce risk)	Notes
36	Design not favoured by Maintenance colleagues on future maintenance issues		1 - Very Low	2 - Marginal	2	GREEN	Open	MD	Early engagement with Maintenance Team around issues such as width of mini sweeper
37	Delay due to lead in time for construction mobilisation and procurement		2 - Low	3 - Significant	6	GREEN	Open	MD	Early contractor involvement to reduce risk of delay
38	Clash with other initiatives eg Bus priority		2 - Low	3 - Significant	6	GREEN	Open	MD	Publicise Cycle City project widely across organisation. Ensure inclusion in all strategies moving forward.
Two way cycling in one way streets									
39	Objection by residents		3 - Moderate	3 - Significant	9	AMBER	Open	MD	Thorough consultation stating scheme objectives. Political buy in.
40	Extensive relocation of statutory undertakers plant		1 - Very Low	3 - Significant	3	GREEN	Open	MD	Trial holes. Utility drawings. Early engagement with utilities. Amend design if possible.
41	New signage & markings are out of keeping in Conservation area - lengthy discussions to resolve		2 - Low	3 - Significant	6	GREEN	Open	MD	Early engagement with Conservation Officers. Careful design
42	Lack of buy in by stakeholders		2 - Low	3 - Significant	6	GREEN	Open	MD	Continued engagement with stakeholders.
43	Clash of roadspace with other major works		2 - Low	2 - Marginal	4	GREEN	Open	MD	Provisional roadspace bookings made
44	Lack of political support		2 - Low	5 - Catastrophic	10	AMBER	Open	MD	Sell scheme objectives. Continued engagement.
45	Design not favoured by Safety Audit		2 - Low	3 - Significant	6	GREEN	Open	MD	Early engagement with Road Safety Team
46	Delay due to lead in time for construction mobilisation and procurement		2 - Low	3 - Significant	6	GREEN	Open	MD	Early contractor involvement to reduce risk of delay
47	Ecological constraints		1 - Very Low	2 - Marginal	2	GREEN	Open	PR	Commence surveys.
Chesterton - Abbey bridge									
48	Objection by residents		3 - Moderate	3 - Significant	9	AMBER	Open	MD	Thorough consultation stating scheme objectives. Political buy in.
49	Extensive relocation of statutory undertakers plant		3 - Moderate	3 - Significant	9	AMBER	Open	MD	Trial holes. Utility drawings. Early engagement with utilities. Amend design if possible.
50	Lack of buy in by stakeholders		3 - Moderate	3 - Significant	9	AMBER	Open	MD	Continued engagement with stakeholders.
51	Clash of roadspace with other major works		2 - Low	2 - Marginal	4	GREEN	Open	MD	Provisional roadspace bookings made
52	Lack of political support		3 - Moderate	5 - Catastrophic	15	RED	Open	MD	Sell scheme objectives. Continued engagement.
53	Need to fell trees		3 - Moderate	2 - Marginal	6	GREEN	Open	MD	Detailed design should minimise felling of trees. Design in newly planted semi-mature trees
54	Design not favoured by Safety Audit		2 - Low	3 - Significant	6	GREEN	Open	MD	Early engagement with Road Safety Team
55	Design not favoured by Maintenance colleagues on future maintenance issues		2 - Low	3 - Significant	6	GREEN	Open	MD	Early engagement with Maintenance Team around issues such as width of mini sweeper

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56	Delay due to lead in time for construction mobilisation and procurement		3 - Moderate	3 - Significant	9	GREEN	Open	MD	Early contractor involvement to reduce risk of delay
57	Delay due to lead in time for construction mobilisation and procurement		2 - Low	4 - Critical	8	AMBER	Open	MD	Publicise Cycle City project widely across organisation. Ensure inclusion in all strategies moving forward.
58	Inability to procure land		3 - Moderate	5 - Catastrophic	15	RED	Open	MD	Continue discussions with landowners
59	Inability to agree requirements with Network Rail		3 - Moderate	5 - Catastrophic	15	RED	Open	MD	Continue discussions with Network Rail
60	Clash with other initiatives eg Bus journey times		1 - Very Low	3 - Significant	3	GREEN	Open	MD	Publicise Cycle City project widely across organisation. Ensure inclusion in all strategies moving forward.
	Quy to Lode								
61	Objection by residents		2 - Low	3 - Significant	6	GREEN	Open	MD	Thorough consultation stating scheme objectives. Political buy in.
62	Extensive relocation of statutory undertakers plant		2 - Low	3 - Significant	6	GREEN	Open	MD	Trial holes. Utility drawings. Early engagement with utilities. Amend design if possible.
63	Lack of buy in by stakeholders		1 - Very Low	5 - Catastrophic	5	GREEN	Open	MD	Continued engagement with stakeholders.
64	Clash of roadspace with other major works		2 - Low	2 - Marginal	4	GREEN	Open	MD	Provisional roadspace bookings made
65	Lack of political support		2 - Low	5 - Catastrophic	10	AMBER	Open	MD	Sell scheme objectives. Continued engagement.
66	Need to fell trees		4 - High	2 - Marginal	8	AMBER	Open	MD	Detailed design should minimise felling of trees. Design in newly planted semi-mature trees
67	Design not favoured by Safety Audit		2 - Low	2 - Marginal	4	GREEN	Open	MD	Early engagement with Road Safety Team
68	Design not favoured by Maintenance colleagues on future maintenance issues		1 - Very Low	2 - Marginal	2	GREEN	Open	MD	Early engagement with Maintenance Team around issues such as width of mini sweeper
69	Delay due to lead in time for construction mobilisation and procurement		2 - Low	3 - Significant	6	GREEN	Open	MD	Early contractor involvement to reduce risk of delay
70	Inability to procure land		2 - Low	4 - Critical	8	AMBER	Open	MD	Continue discussions with landowners
71	Ecological constraints		2 - Low	2 - Marginal	4	GREEN	Open	MD	Commence surveys.
	A10 Cambridge to Foxton Station								
72	Objection by residents & frontagers		3 - Moderate	2 - Marginal	6	GREEN	Open	MD	Thorough consultation stating scheme objectives. Political buy in.
73	Extensive relocation of statutory undertakers		3 - Moderate	3 - Significant	9	AMBER	Open	MD	Trial holes. Utility drawings. Early engagement with utilities. Amend design if possible.
74	Lack of buy in by stakeholders		2 - Low	3 - Significant	6	GREEN	Open	MD	Continued engagement with stakeholders.
75	Clash of roadspace with other major works		2 - Low	3 - Significant	6	GREEN	Open	MD	Provisional roadspace bookings made
76	Lack of political support		2 - Low	4 - Critical	8	AMBER	Open	MD	Sell scheme objectives. Continued engagement.

			Probability 1 - Very Low 2 - Low 3 - Moderate 4 - High 5 - Very High	Impact 1 - Negligible 2 - Marginal 3 - Significant 4 - Critical 5 - Catastrophic	RED if score 15 or over AMBER between 8 and 14 GREEN is 7 or less Note:- 1/ users cannot enter or edit data in this column. 2/ RED flags will be in bold text	<u>Status</u> Open Closed		Use this column to identify owners of actions, target completion dates and current progress	
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77	Design not favoured by Safety Audit		2 - Low	2 - Marginal	4	GREEN	Open	MD	Early engagement with Road Safety Team
78	Design not favoured by Maintenance colleagues on future maintenance issues		2 - Low	3 - Significant	6	GREEN	Open	MD	Early engagement with Maintenance Team around issues such as width of mini sweeper
79	Ecological constraints		2 - Low	3 - Significant	6	GREEN	Open	MD	Commence surveys.
80	Clash with other initiatives eg Bus journey times		1 - Very Low	3 - Significant	3	GREEN	Open	MD	Publicise Cycle City project widely across organisation. Ensure inclusion in all strategies moving forward.