

Road Space Application Form

Applicant Details	
Applicant's name	
Company Name and Address	
Telephone Number	
Email Address	
24 hour contact number (during works)	
Works Details	
Location of Works (PLEASE PROVIDE MAP SHOWING EXACT LOCATION OF WORKS)	
Work Details	
Proposed Dates	
Traffic Management (stop and go, traffic signals etc) (if you are using temporary traffic signals, you must include signal type (e.g. 2-way) and hours of operation)	
Does this affect any permanent Traffic Signals? (please contact 01223 715547 or tmbusinesssupport@cambridgeshire.gov.uk)	
Working Hours	
Any other Comments	

Please note that you must contact the County Council Street Works team:

- **Before you begin work on site:**
 - **3 working days** in advance for works lasting **1-3 days**
 - **10 working days** in advance for works lasting **4-10 days**
 - **3 months** in advance for works lasting **more than 10 days**, or any works requiring a temporary Traffic Regulation Order
- **When you have made any temporary reinstatement and are leaving the site**
- **When you have made a permanent reinstatement and are leaving the site**

Failure to contact the Street Works team may result in charges under Section 74 of the new Roads and Street Works Act 1991. Please see overleaf for further details.

Please return the completed form to street.works@cambridgeshire.gov.uk or Street Works Team, Cambridgeshire County Council, D8A, Stanton Way, Huntingdon, Cambridgeshire. PE29 6XL

TERMS AND CONDITIONS

THE STREET WORKS (CHARGES FOR UNREASONABLY PROLONGED OCCUPATION OF THE HIGHWAY) REGULATIONS 2001.

Section 74 of the New Roads and Street Works Act 1991 has been implemented in Cambridgeshire, which means charges for unreasonable prolonged occupation of the Highway can be made.

This means that if a Street works Licence holder does not give the proper notices of starting and ending their works, or if they take longer to complete the works they have given notice for, they will be subject to the following charges:

Charges in relation to works occupying the carriageway during period of overrun			
Item	Description of Street	Amount (£) (each of first 3 days)	Amount (£) (each subsequent day)
1	Traffic -sensitive or protected street not in road categories 2, 3 or 4.	5,000	10,000
2	Other streets not in road categories 2, 3 or 4.	2,500	2,500
3	Traffic-sensitive or protected street in road category 2.	3,000	8,000
4	Other street in road category 2.	2,000	2,000
5	Traffic -sensitive or protected street in road category 3 or 4.	750	750
6	Other street in road category 3 or 4.	250	250

Charges in relation to works outside the carriageway during period of overrun		
Item	Description of Street	Amount (£)
1	Street not in road category 2, 3 or 4.	2,500
2	Street in road category 2.	2,000
3	Street in road category 3 or 4.	250

Notice of excavation and reinstatement

You must ensure that the following details are provided before starting / leaving site.

Highway Authority Use Only

Conditions / Comments	
Approved	
Date	

Excavation Details

Planned start date	
Planned completion date	

Reinstatement Details

Reinstatement date			
Dimensions of work	Length	Width	Depth
Carriageway			
Footway			
Verge			

I hereby declare that I have read and understood the terms and conditions as set out above.

Signed

Authorised Signatory on behalf of